

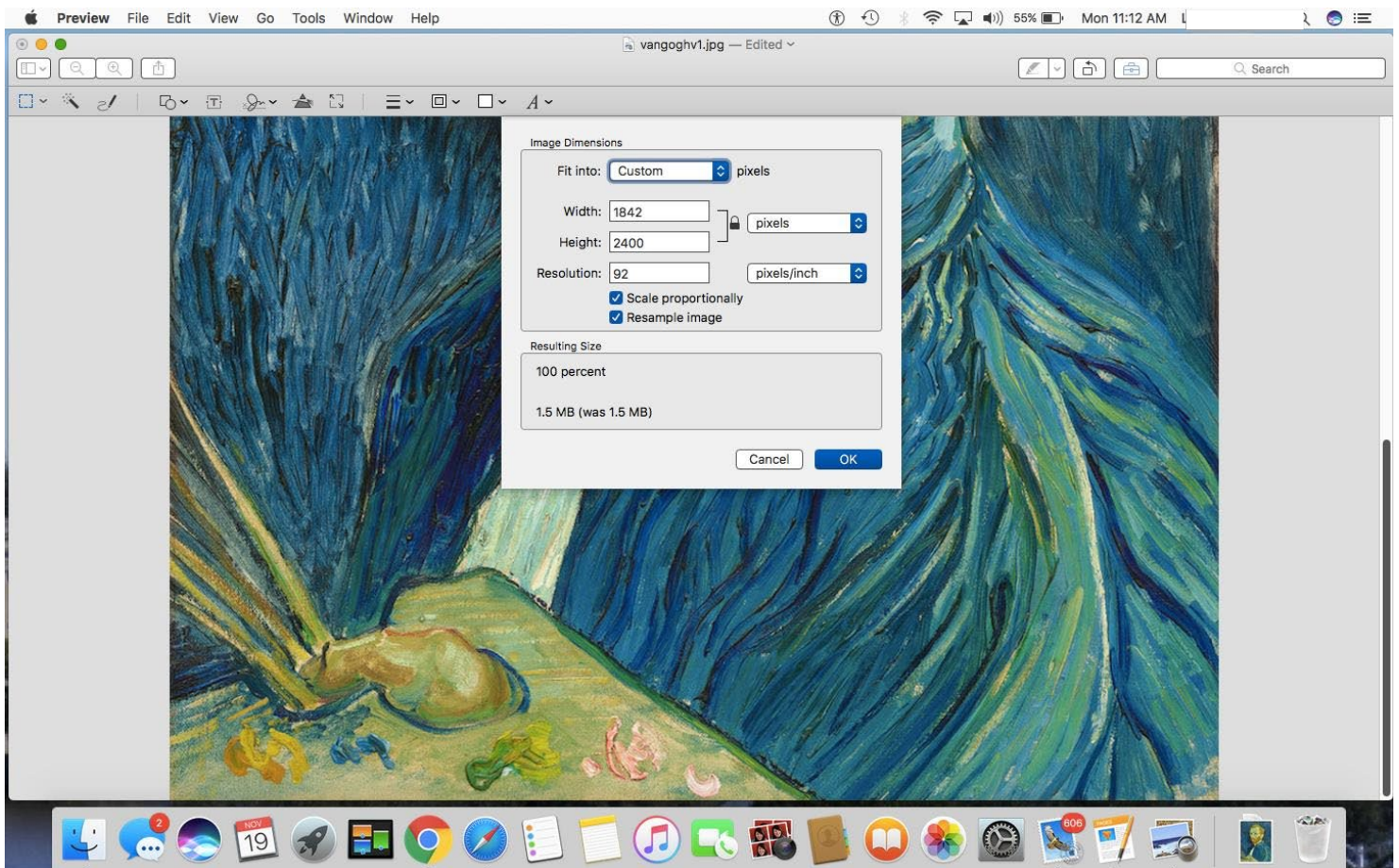
## IMAGE GUIDELINES

By now you realize that you must upload your images for the two pieces of art you wish to be considered for the spring show. This is done during registration so the Judge can view the pieces and select those to be included. You may also need to upload images for other shows or events.

### RESIZING IMAGES

Why resize? Digital photos are made up of pixels—small "pieces" of information that together produce the complete picture. Imagine a rectangle consisting of a series of tiny blocks or tiles laid side by side row by row. Like in a jigsaw puzzle, each tile contains a tiny piece of the complete image. In digital photography the more of these puzzle pieces (pixels) are used to produce the image, the higher the quality of the image.

A modern digital camera including your phone camera may produce an image that consists of 12 million pixels. This would be called a 12-megapixel camera, capable of producing a rectangular image this is 4000 pixels wide by 3000 pixels high. Storing this image on your computer might require a file that is about 3 megabytes (3 million bytes or MB) in size. Way too large to send by email or to upload to many websites. So as you can imagine, you need to take your photograph and then make the size smaller.



## **IMAGE RULES (for the Spring Show)**

One image per 2D piece (total of 2 images) and 2 images per 3D piece (total of 4 images)

Submit as a JPEG

Maximum of 2400 pixels on the largest side of the image.

Maximum file size is 2MB.

Before being uploaded, name the image file as follows:

**[lastname,first initial,second initial, image number.jpg]**

2D example: **brownab1.jpg** (entry 1) and **brownab2.jpg** (entry 2)

3D example: **brownab1a.jpg** and **brownab1b.jpg** (2 views of the same work)

These size limitations are most likely acceptable for most events but you should check the size limitations if you are uploading images for another event.

## **RESIZING AND NAMING YOUR IMAGE**

Whether you use a PC or a Mac, there is built-in software you can use for this.

### **For a Mac**

Use Preview. In Preview click on file then open. Locate the photo you wish to use. Then go to Tools then Adjust size. Set the largest dimension to 2400 pixels. The other one will change proportionally to keep from distorting the image.

To name your photo: at the top center above your photo is a drop-down box. Enter your last name, first initial, and the image number. In the "Where" box enter where you are storing the image on your computer. You will need to remember where you placed your file on your computer order to upload it upon registration.

Voila! Named and resized. In the bottom of the image dimensions box, the resulting size is listed. It must be less than 2MB. If it is too large simply reduce the height or width again until it is less than 2 MB.

### **For a PC:**

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In your photos, click on your image. Go to Properties and then go to Resize. Resize your image and make the longest side 2400 pixels or less with Aspect Ratio maintained. Go to Rename to name your image.

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